



AVIATION SAFETY REPORTING

OCURRENCE GENERAL INFORMATION

Report Identification

If you identify your organisation and your report using the two following fields you can submit a follow-up report at a later stage using the same references.

Country

Type of organisation

Other (specify)

Name of organisation

Reporting entity

Report identification

When and where

UTC Date - Time

-

Latitude of occ

North

South

Local Date - Time

-

Longitude of occ

East

West

(YYYY/MM/DD)

(HH:MM)

(DD.mmmm)

World region

State/area

Location of occurrence

What

Headline

Narrative language

Narrative

Aircraft identification

Aircraft registration

Manufacturer

State of registry

Model

Serial number

Series

Year built

Other (specify)

Form: Flight Operations

Version 2.5 - September 2017

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AVIATION SAFETY REPORTING

MAIN AIRCRAFT INFORMATION

Aircraft description

Propulsion type	Aircraft category		
Number of engines	Landing gear type		
Mass group	Maximum t/o mass	kg	
Rotorcraft mass group	Wake turb. category		

Flight details

	Country	Operator name	Other (specify)	
Operator				Call sign
Operation type				Flight number
Flight phase	Occ. on ground			Persons on board
	Country	ICAO code	Other (specifiy)	
Last departure point				
Planned destination				

Operational information

	Speed and altitude	Aircraft altitude	ft	Speed (first event)	kt
		Aircraft flight level		Type of airspeed	
	Flight Plan	Current traffic type		Current flight rules	
	Approach	Instrument appr type			

Flight crew information

Flight Crew 1

Category	License type			License issued by	
Experience this a/c	Hour(s)	Duty last 24 hours	Hour(s)	Date of license	
Experience all a/c	Hour(s)	Rest before duty	Hour(s)	Validity	
				Ratings	

Flight Crew 2

Category	License type			License issued by	
Experience this a/c	Hour(s)	Duty last 24 hours	Hour(s)	Date of license	
Experience all a/c	Hour(s)	Rest before duty	Hour(s)	Validity	
				Ratings	

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ENVIRONMENT AND EXTERNAL CONDITIONS

Aerodrome

Location on aerodrome

Aerodrome status

Aerodrome type

Elevation above MSL

ft

Location indicator

Aerodrome latitude

Aerodrome longitude

(DD.mmmm)

Country

North

South

East

West

ICAO code

Other (specify)

Runway

Runway identifier

Surface type

Helicopter landing area

Landing area type

Surface type

Area configuration

Air navigation service

ANSP name

Sector name

RTF frequency

kHz

ATM contribution

Services provided

Effect on ATM service

Airspace

Airspace name

Special activities

Airspace type

Airspace class

FIR/UIR name

Conditions and visibility

Weather relevant

Weather conditions

Light conditions

Cloud amount

Height of cloud base

Air temperature

Dew point

ft

C

C

Visibility

Visibility restrictions

m

Winds

Wind speed

Speed measured at

Wind direction

kt

Degree(s)

Wind gusts

Maximum gust

Rel wind direction

Turbulence intensity

kt

Precipitation / phenomena

Phenomenon type

Phenomenon intensity

Weather report

Weather report

AVIATION SAFETY REPORTING

OTHER AIRCRAFT INVOLVED

Aircraft information 2

Aircraft registration

State of registry

Serial number

Year built

Aircraft category

Manufacturer

Model

Series

Other (specify)

Aircraft separation

Horizontal rel mvmt

Rate of closure

kt

Military a/c involved

Distances

Prescribed

Recorded

Estimated

Req minimum horiz sep

NM

Min horiz sep rec

NM

Est minimum horiz sep

NM

Req vert separation

ft

Vertical sep recorded

ft

Est vert separation

ft

Aircraft n1

Aircraft n2

Information

Other aircraft seen

Traffic info quality

Movement

Vertical profile of

Height/altitude

ft

Actions

A/c avoiding action

Risk reduction a/c

ATM action

Airborne safety nets

RA type

Pilot response to RA

RA Classification

Information

Other aircraft seen

Traffic info quality

Movement

Vertical profile of

Height/altitude

ft

Actions

A/c avoiding action

Risk reduction a/c

ATM action

Airborne safety nets

RA type

Pilot response to RA

RA Classification

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AVIATION SAFETY REPORTING

ADDITIONAL INFORMATION FOR SPECIFIC TYPES OF OCCURRENCE

Runway incursion

Entity involved	Type of vehicle	Vehicle controlled
	Other (specify)	

Bird / wildlife strike information

Parts struck	Parts damaged	Species description
		Other (specify)
Pilot advised of birds		
Birds/wildlife seen	Birds/wildlife struck	Bird size

Dangerous goods

Dang goods involved	Dangerous good	Subsidiary risk
Origin of goods	(Class number)	
Shipper name	(UN number)	
Air Waybill/	Other (specify)	

Packaging

Total number of	Type of inner packaging
Number of inner	
Quantity per inner pack.	
Type of outer	
Packing group/ Class 7	

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AVIATION SAFETY REPORTING

CLASSIFICATION AND RISK

Damage

Highest damage
(to aircraft)

Damage not to a/c

Object damaged

Third party damage

Injuries

Injury level

On ground

On aircraft 1

On aircraft 2

Fatal

Serious

Minor

Incapacitation

Person 1

Reason for incapacity

Person 2

Reason for incapacity

Person 3

Reason for incapacity

Classification

Occurrence class
(severity)

Detection phase

Occurrence category
(Use Ctrl to select more than one type of occurrence)

Event types and phases of flight

Event 1

Phase 1

Event 2

Phase 2

Event 3

Phase 3

Risk

Risk classification

Risk methodology

Risk assessment

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ANALYSIS AND FOLLOW-UP

Assessment

Analysis / follow up

Corrective actions

Conclusions

Report Management

Tracking sheet number

Parties informed

Report status

Other report information

Report version